

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

MARCH 18, 2013

BOARD PLANNING SESSION – 5:45 P.M. – J.P. CASE MEDIA CENTER

EXECUTIVE SESSION – 6:45 P.M. – J.P. CASE ROOM D-111

REGULAR MEETING – 7:00 P.M. - J.P. CASE AUDITORIUM

I. Call to Order by the Board President in the J.P. Case Auditorium

II. Sunshine Law

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Hunterdon County Democrat and/or The Courier-News, and has been posted and filed with the Flemington Borough Clerk and the Raritan Township Clerk.

III. Roll Call

IV. Pledge of Allegiance

V. District Mission Statement

The Flemington-Raritan Regional Schools provide our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society. It is the expectation of the Flemington-Raritan Regional School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.

VI. Board Planning Session – NJSBA/Mary Ann Friedman – Policy Development/Role of Board Members

VII. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Litigation

VIII. The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

IX. Approval of Minutes – Executive Session – February 25, 2013
Regular Meetings – February 25, 2013 & March 4, 2013
Special Board Meeting – March 13, 2013 – Strategic Plan Update

X. Citizens Address the Board

XI. Superintendent's Report – K-4 Scheduling Presentation by Mr. Kevin McPeck, Principal, Copper Hill School

XII. Reports of the Secretary and Treasurer of School Monies

XIII. Report of the Standing Committees and Appointments

A. PERSONNEL – Dennis Copeland, Chairperson – Next Meeting, March 19, 2013

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval to extend the deadline for Flemington-Raritan Education Association members to submit Intention to Retire letters from April 1, 2013 to May 1, 2013.
2. Approval to amend the motion of January 7, 2013:

for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Campbell	Kristen	JPC	Support Skills/Math	Disability Leave	November 12, 2012-January 4, 2013
					Family Leave/ NJ Paid	January 7, 2013-April 1, 2013

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Campbell	Kristen	JPC	Support Skills/Math	Disability Leave	November 12, 2012-January 4, 2013
					Family Leave/ NJ Paid	January 7, 2013- April 2, 2013

3. Approval to accept the resignation of Catherine **Olmstead**, Resource Center Teacher at Reading-Fleming Intermediate School, effective April 29, 2013.
4. Approval to accept the resignation of Janice **Gillberg**, Grade 1 Teacher at Barley Sheaf School, effective June 30, 2013, for the purpose of retirement.
5. Approval to accept the resignation of Joseph **Anderson**, Lacrosse Coach at J.P. Case Middle School, effective March 11, 2013.
6. Approval to employ Michael **McCarthy** as JV Lacrosse Coach at J.P. Case Middle School, effective March 19, 2013, at a rate of \$29.80 per hour for a maximum of 108 hours.
7. Approval for the following certificated staff members to take days without pay for personal reasons:

Item	Last Name	First Name	Location	Dates
a.	Kwiatek	Rebecca	RH	March 22, 2013
b.	McGovern	Susan	FAD	April 1, 2013

8. Approval to employ the following maternity leave replacement. This candidate will be highly-qualified for this position. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Replacing/ Loc	Dates	Salary/Degree/Step	Certification/College
a.	Santoro	Lisa	Grade 2/Joey Mulholland/FAD	April 24, 2013-June 28, 2013	Per Diem Sub Pay	CEAS-Preschool-Grade3/ Montclair University

9. Approval to amend the motion of December 3, 2012 #4

for the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
b.	Nemec	Lisa	FAD	Grade 2	Disability Leave	February 22, 2013-April 1, 2013
					Family Leave/NJ Paid	April 2, 2013-June 28, 2013

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
b.	Nemec	Lisa	FAD	Grade 2	Disability Leave	February 22, 2013- March 22, 2013
					Family Leave/NJ Paid	April 1, 2013-June 28, 2013

All Staff – Additional Compensation

10. Approval to employ or confirm the employment of the following staff members for additional compensation during the 2012-2013 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Ricard	Deborah	RH	NJASK night	3/hrs	Hourly
b.	Ashey	Elizabeth	RH	NJASK night	3/hrs	Hourly
c.	Alfieri	Brenda	FAD	Kindergarten Achieve Testing	12/hrs	Hourly
d.	Crowell	Christopher	FAD	Kindergarten Achieve Testing	12/hrs	Hourly
e.	Harley	Adrienne	FAD	Kindergarten Achieve Testing	12/hrs	Hourly
f.	Hlinka	Jacklyn	FAD	Kindergarten Achieve Testing	12/hrs	Hourly
g.	McGovern	Susan	FAD	Kindergarten Achieve Testing	12/hrs	Hourly
h.	Shames	Susan	FAD	Kindergarten Achieve Testing	12/hrs	Hourly
i.	Abel	Mary Frances	RH	APA Portfolio Development	10/hrs	\$32.88/hr
j.	Biedermann	Gretchen	JPC	APA Portfolio Development	150/hrs	\$32.88/hr
k.	Chardoussin	Katie	RFIS	APA Portfolio Development	90/hrs	\$32.88/hr
l.	Chesseri	Brenda	RFIS	APA Portfolio Development	5/hrs	\$32.88/hr
m.	Connelly	Kathleen	JPC	APA Portfolio Development	80/hrs	\$32.88/hr
n.	Force	Patricia	CH	APA Portfolio Development	130/hrs	\$32.88/hr
o.	Hayes	Lindsay	RFIS	APA Portfolio Development	80/hrs	\$32.88/hr
p.	Librizzi	Susan	RFIS	APA Portfolio Development	105/hrs	\$32.88/hr
q.	Matuszkiewicz	Angela	CH	APA Portfolio Development	60/hrs	\$32.88/hr
r.	Miller	Jennifer	JPC	APA Portfolio Development	80/hrs	\$32.88/hr
s.	Miller	Lynn	FAD	APA Portfolio Development	40/hrs	\$32.88/hr
t.	Morganelli	Catherine	JPC	APA Portfolio Development	70/hrs	\$32.88/hr
u.	Rogers	Ellen	CH	APA Portfolio Development	40/hrs	\$32.88/hr
v.	Shalhoub	Renee	CH	APA Portfolio Development	50/hrs	\$32.88/hr
w.	Abel	Mary Frances	RH	Project Achieve	12/hrs	Hourly rate not to exceed \$40/hr.
x.	Foreman	Caroline	RH	Project Achieve	12/hrs	Hourly rate not to exceed \$40/hr.
y.	Grunstra	Kathy	FAD	Project Achieve	14/hrs	Hourly rate not to exceed \$40/hr.
z.	Lewthwaite	Katelyn	BS	Project Achieve	12/hrs	Hourly rate not to exceed \$40/hr.
aa.	Matulay	Karen	RH	Project Achieve	12/hrs	Hourly rate not to exceed \$40/hr.
bb.	Mitcheltree	Susan	CH	Project Achieve	14/hrs	Hourly rate not to exceed \$40/hr.
cc.	Stephan	Laura	FAD	Project Achieve	12/hrs	Hourly rate not to exceed \$40/hr.
dd.	McCarthy	Michael	RFIS	CPR/AED/First Aid-Coach	6/hrs	\$32.88/hr
ee.	Adcock	Michelle	Sub	Home Instruction	100/hrs	\$29.80/hr
ff.	Griffith	Deborah	CH	Preparation for Special Education Parent Presentation	2/hrs	\$32.88/hr

11. Approval to amend the motion of August 20, 2012, #25, item 267 & 273.

to employ the following staff members for additional compensation during the 2012-2013 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
267.	Andersen	Joe	JPC	Coach – Varsity Lacrosse	132	\$29.80/hr

273.	Corigliano	Frank	JPC	Coach – JV Lacrosse	108	\$29.80/hr
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to read:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
267.	Andersen	Joe	JPC	Coach – Varsity Lacrosse	0	0
273.	Corigliano	Frank	JPC	Coach – Varsity Lacrosse	132	\$29.80/hr

12. Approval to compensate Kathy **Schilder**, School Nurse at Francis A. Desmares School, for “Grow Healthy,” a research grant awarded to the Flemington-Raritan School District, as per Board Policy #6160 in the amount of \$750.

Substitutes

13. Approval to employ the following applicants as Substitutes for the 2012-2013 school year pending fingerprinting:

Item	Last Name	First Name	Position(s)	Certification(s)
a.	Riexinger	Doug	Teacher/Teacher Assistant	Substitute Certificate
b.	DeMartino	Carol	Secretary/Library Clerk	N/A
c.	Talarico	Kathleen	Secretary/Library Clerk/Cafeteria Aide	Substitute Certificate
d.	Mazzetta	Cassie	Teacher/Teacher Assistant	Substitute Certificate
e.	Wasik	Mary	Teacher/Teacher Assistant	Elementary School Teacher-Standard
f.	Johnston	Jennifer	Teacher/Teacher Assistant	Elementary School Teacher-Standard
g.	Cifelli	Dawn	Teacher/Teacher Assistant/Library Clerk	Elementary School Teacher -Standard
h.	Genovese	Katie	Teacher/Teacher Assistant/Library Clerk/Cafeteria Aide	Substitute Certificate
i.	Gerth	Karen	Teacher/Teacher Assistant	Elementary School Teacher-Standard
j.	Sonnenschein	Julia	Teacher/Teacher Assistant/Library Clerk	Elementary School Teacher-Standard, Teacher of the Handicapped-Standard, Teacher of English as a Second Language-Standard
k.	Casey	Francis	Teacher/Teacher Assistant	Substitute Certificate
l.	O'Neill	Jessica	Teacher/Teacher Assistant	Elementary School Teacher Grades K-5-CEAS
m.	Thomas	Shannon	Teacher/Teacher Assistant	Substitute Certificate
n.	Gould	Joelle	Teacher/Teacher Assistant/Library Clerk/Cafeteria Aide/Secretary	Substitute Certificate
o.	Caldarella	Biagia Gina	Teacher/Teacher Assistant/Library Clerk/Secretary	Substitute Certificate
p.	Barber	Rebekah	Teacher/Teacher Assistant	Elementary School Teacher-CEAS, Teacher of Preschool through Grade 3-CE
q.	McCarthy	Michael	Teacher/Teacher Assistant	Teacher of Social Studies-Standard, Student Personnel Services-Standard

Field Placements

14. Approval for the following student to observe classes during the 2012-2013 school year:

Item	Last Name	First Name	From	Location
a.	Tohme	Stephanie	Centenary College	Copper Hill

Professional Development/Travel

15. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops.

This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/ Conference	Dates	Includes (See Below)	Max. Amt.
a.	Baker	Carol	K-12 & Higher Education: Teacher Evaluation	April 19, 2013	R,M	\$160
b.	Bickford	James	PowerSchool Conference –NJ Users Group, Cherry Hill, NJ	April 22-23, 2013	R,M	\$215
c.	Pollock	Sandra	K-12 & Higher Education: Teacher Evaluation	April 19, 2013	R,M	\$160
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

B. CURRICULUM – Anna Fallon, Chairperson, Next Meeting – April 4, 2013

Approval to submit the Reading-Fleming Intermediate School 2012-2013 Progress Target Action Plan to the NJ Department of Education.

C. FACILITIES/OPERATIONS – Robin Behn, Chairperson, Next Meeting – March 20, 2013

D. TRANSPORTATION – Laurie Markowski, Chairperson, Next Meeting – April 10, 2013

E. FINANCE – Bruce Davidson, Chairperson, Next Meeting – April 3, 2013

1. Approval to amend the motion of October 22, 2012:

of the attached bill list for the month of August totaling \$2,144,556.36.

to read:

of the attached bill list for the month of **October** totaling \$2,144,556.36.

2. Approval of the attached transfer list from February 20, 2013 to March 11, 2013.

3. Approval of the attached bill list for the month of March totaling \$2,192,166.76.

F. REPRESENTATIVE TO THE COUNTY SCHOOL BOARDS ASSOCIATION – Robin Behn/Laurie Markowski

G. REPRESENTATIVE TO THE NJSBA/LEGISLATIVE ADVISOR – Laurie Markowski

H. POLICY DEVELOPMENT – Doris McGivney, Chairperson, Next Meeting – April 23, 2013

1. Approval to adopt revised Policy 9181, Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants, as attached.

Strauss Esmay Associates has a separate policy for volunteer athletic coaches. Policy Guide 9181 has been expanded to include volunteers who help with co-curricular activities other than sports. In addition, this Policy Guide provides the option of requiring a criminal history record check for these volunteers with the cost to be reimbursed to the applicant by the Board. If a district requires these volunteers to have a substitute credential, the person would have to complete a criminal history record check at their expense in order to obtain the substitute credential. Policy Guide 9181 is recommended.

I. MISCELLANEOUS

Action Items

1. Approval of the 2013-2014 Student Calendar, as attached.

2. Approval of the 2013-2014 Secretarial Calendar, as attached.
3. Approval of the 2013-2014 Maintenance Calendar, as attached.
4. Approval of the settlement agreement regarding student #2010964.
5. Approval for the Francis A. Desmares School to accept the following Grant during the 2013-2014 school year:

Sponsor	Grant	Amount
Rutgers Cooperative Extension	Grow Healthy	\$1,000

6. Approval to amend the 2013 IDEA-B Grant to include the 2012 IDEA-B Grant carryover in the following amounts:

	Basic	Preschool
Public	\$434,196	\$8,302
Nonpublic	\$1,240	\$565

7. Approval to accept the following donations, during the 2012-2013 school year:

Item	Donor	School	Donation	Date	Amount
a.	PTO	CH	Trinka Hakes Noble – Author Visit	4/23/13	\$2,400.00
b.	PTO	CH	Wallaby Tales Assembly	TBD - April	\$ 280.00
c.	PTO	FAD	Rizzo's Reptile Discovery LLC	5/15/13 & 5/17/13	\$1,500.00

XIV. Correspondence

XV. Old Business

XVI. New Business

XVII. Citizens Address the Board

XVIII. Sunshine Resolution

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XIX. Adjourn

Upcoming Board Meetings

March 21 – Budget Public Hearing Meeting

April 8 – ESL & Language Learning Disability Program Presentation

April 22

May 6 – District Re-Organization

May 20 – Response to Intervention (RtI) Presentation & Demographer Report

June 3 – Teacher Evaluation Pilot Presentation

June 17

July 22

August 26

September 9

September 23

October 7

October 21

November 4

November 18

December 2

December 16